

PRESCHOOL REGISTRATION



Learning Connections is a year-round academically based Preschool and Extended Care Center.
Students attend year-round

2018-19

SUMMER SESSION: June 4th – August 21st
FALL SESSION: August 22nd – June 3rd

ALL REGISTRATION IS FIRST COME FIRST SERVED with LIMITED part-day spots.

We do not assume registration into the next class for currently enrolled students.

ROOM A PROGRAM FOR STUDENTS 15 months—2yrs

CLASS A	DAY(S)	TIME	PRICE	✓ CHOICE
FULL DAY CARE	M T W TH F	7:00-6:00	\$65/day	<input type="checkbox"/> circle day(s)
PART DAY CARE MIN 2 AMs per week	M T W TH F	9:00-11:30	AM Only Monthly Rates: 2 days-\$246 3 days-\$361 4 days-\$456 5 days-\$561	<input type="checkbox"/> circle day(s)

ROOM B PROGRAM FOR STUDENTS 2yrs—3yrs

CLASS B	DAY(S)	TIME	PRICE	✓ CHOICE
FULL DAY CARE	M T W TH F	7:00-6:00	\$63/day	<input type="checkbox"/> circle day(s)
PART DAY CARE MIN 2 AMs per week	M T W TH F	9:00-11:30	AM Only Monthly Rates: 2 days-\$228 3 days-\$336 4 days-\$433 5 days-\$510	<input type="checkbox"/> circle day(s)

PRE-K PROGRAM FOR STUDENTS 3yrs—4yrs

CLASS C	DAY(S)	TIME	PRICE	✓ CHOICE
FULL DAY CARE	M T W TH F	7:00-6:00	\$60/day	<input type="checkbox"/> circle day(s)
PART DAY CARE MIN 3 AMs per week	M T W TH F	8:45-11:45	AM Only Monthly Rates: 3 days-\$306 4 days-\$387 5 days-\$484	<input type="checkbox"/> circle day(s)

BEGINDERGARTEN PROGRAM FOR STUDENTS 4yrs-6yrs (miss KG cutoff date)

CLASS D	DAY(S)	TIME	PRICE	✓ CHOICE
FULL DAY CARE	M T W TH F	7:00-6:00	\$60/day	<input type="checkbox"/> circle day(s)
Begindergarten program am only MIN 4 AMs per week	M T W TH F	8:45-11:45	AM Only Monthly Rates: 4 days- \$387 5 days-\$484	<input type="checkbox"/> circle day(s)
Begindergarten extended day program MIN 3 DAYS per week	M T W TH F	8:45-3:30	Monthly Rates: 3 days - \$470 4 days- \$507 5 days- \$634	<input type="checkbox"/> circle day(s)
After-school Care w/lunch MIN 3 DAYS per week	M T W TH F	11:30-6:00	\$45.00 per day	<input type="checkbox"/> circle day(s)



SCHOOL-AGE SUMMER PROGRAM FOR STUDENTS **5-8yrs**

<i>CLASS D</i>	<i>DAY(S)</i>	<i>TIME</i>	<i>PRICE</i>	<input checked="" type="checkbox"/> <i>CHOICE</i>
FULL DAY CARE	M T W TH F	7:00-6:00	\$60/day	<input type="checkbox"/> circle day(s)
PART DAY CARE <i>MIN 4 AMs per week</i>	M T W TH F	8:45-11:45	AM Only Monthly Rates: 4 days-\$389 5 days-\$486	<input type="checkbox"/> circle day(s)

EXTENDED DAY OPTION

Extended Day to 3:30pm	M T W TH F	11:30/45 – 3:30pm	\$30/day weekly/set schedule	\$37/day Drop in/limited notice
---------------------------	------------	-------------------	---------------------------------	------------------------------------

LUNCH BUNCH PROGRAM

Lunch Times Rm A & B 11:30-12 Rm C & D 11:45-12:15	M T W TH F circle day(s)	\$6.50 per day Set schedule	\$10.50/day Drop in	<i>Please pick up your child no later than 12:15 to accommodate our resting times ☺</i>
---	-----------------------------	--------------------------------	------------------------	---

PRESCHOOL REGISTRATION

Tuition Agreement must be submitted with the Registration Form/fee.



See attached LIMITED DAYS CLOSED schedule

2018-19

DATE RECEIVED: _____

Participant's Name: _____ DOB: ___/___/___ Present Age: ___ Sex: M / F

Allergies? _____

Does your child have any developmental needs? _____

Participant's Name: _____ DOB: ___/___/___ Present Age: ___ Sex: M / F

Allergies? _____

Does your child have any developmental needs? _____

Parent/Guardian Name(s): _____ **Home Phone:** _____

Address: _____ **City:** _____ **Zip:** _____

Email required: _____ **Cell Phone:** _____

Do not forget/reminders!

- ✓ **Remember all items for the cubby (diapers, change of clothes, etc.)**
- ✓ I have checked the requested programs for each participant.
- ✓ I have or will submit/update all required registration forms. See the office for a forms packet. ***It is your responsibility to make sure all forms are complete and up-to-date or admittance on the first day of school will be denied. No refunds for missed days due to incomplete documentation. It is also your responsibility to keep the registration information up-to-date throughout the school year.***
- ✓ Signing your student in or out is extremely important for safety and attendance verification. Children must be signed in and out daily per DCFS regulations.
- ✓ ***I understand a two-week notice when canceling must be given or two weeks will be charged.***
- ✓ ***Email address*** must be submitted to Learning Connections Preschool. Most documents are sent home via email.



Preschool

Connecting Children Through Play

LEARNING CONNECTIONS TUITION AGREEMENT

All Part Day Preschool Fees Are Prorated.

Learning Connections Preschool reserves the right to cancel your registration if you do not provide proper documentation required for enrollment or do not pay in a timely manner for programs registered.

Please select your schedule of payment:

_____ Bi-monthly payments to be paid on the 25th of prior month and the 10th of current month for care.

_____ Monthly on the 25th of prior month for the following months tuition.

I understand and agree to the following Learning Connections Preschool Tuition Policies and all fees are pro-rated:

- *We welcome payment by credit card or check (no cash please). If you choose to pay by check a valid credit card must be on file. Tuition will be processed on said card if tuition is 2 (two) weeks past due.*
- I have enclosed the \$80 non-refundable registration fee (\$60 per each additional student/same household).
- *I understand a two-week notice when canceling must be given or two weeks will be charged.*
- My student's schedule is set and any changes need to be approved by the director. Additional charges may be necessary with changes; however refunds are not given.
- **I will not receive credit for absences.**
- Registration Fees are non-refundable and due annually.
- A family enrolling two or more children for five full days/week 12 months per year pay full tuition for the child with the highest tuition and receive a 10% discount on additional siblings.
- Vacation days are provided to all full-day/5-day per week families/12 months per year. Annual vacation days are five total days.
- Lunch tuition is billed based on the number of days per month. Refunds for lunch are not given.
- A \$30 fee is charged for any returned checks.

PAYMENT OPTIONS



\$80 non-refundable registration fee for the first student and \$60 for each additional student same family/same household.

Registration Fee Payment:

- Cash/Check Attached (Check # _____). \$ _____
- Credit/Debit card payment to be processed for REGISTRATION FEE at time of registration and monthly or bi-monthly fees unless we are notified of a different form of payment.

▪ Card # _____ - _____ - _____ - _____ Expiration Date: MM/YY _____

▪ Name on card: _____ Zip Code: _____

▪ Three Digit Security Code on Back of Credit Card _____

 **Authorized Signature/Tuition Agreement** _____



PROGRAM DESCRIPTIONS

Learning Connections Preschool is an early learning center which provides quality full-day and part day programs throughout the year for children with all learning and physical abilities.

Napping: If your student is not a napper they will have a 45 minute quiet time after lunch followed by an afternoon preschool program. Students that are napping will be allowed to do so up to two hours per day.

ROOM A PROGRAM FOR STUDENTS 15 MONTHS – 2 YEARS

The daily program for our youngest students provides experiences that promote the individual child's growth and well-being in the development of social and emotional growth, gross and fine motor skills, sensory learning, language, cognition and positive self-concept. Lesson plans are designed with the individual developmental goals of the children in the classroom. Since our little learners do not have full verbal abilities to tell you about their day, each child has a daily sheet for parents which will include daily care, as well as anecdotal notes that are individualized to their accomplishments. Students in this class are moved during the school year to the next classroom as social/emotional/academic and/or age permits. Max 15-16 children per class.

ROOM B PROGRAM FOR STUDENTS 2 YEARS – 3 YEARS

This very busy age group is treated to an educationally-based social environment. Open play, fine motor development, story times, sensory activities, learning centers, creative art projects, literacy by introducing *Jolly Phonics*, large muscle and music movement as well as a snack fill the busy 2.5-hour program. Toilet reinforcement provided; however proper undergarments are required until toilet training is complete. Our full day option allow for students to enjoy lunch, nap and embark on additional learning centers throughout the afternoon. Max 16-20 children per class.

PRE-K PROGRAM FOR STUDENTS 3 YEARS – 4 YEARS

Our Pre-K students continue to work in an educationally-based social environment, with additional focus on learning letters, colors, numbers, name recognition, fine motor skills, science exploration, creative art projects, circle times, large muscle/music movement, math concepts (patterning/sorting/number recognition), individual class responsibilities, open play and more to be ready for our Begindergarten program. Students work on letters (sounds/formation) with *Jolly Phonics*. Our full day option allow for students to enjoy lunch, nap and embark on additional learning centers throughout the afternoon. Max 20 children per class.

BEGINDERGARTEN PROGRAM FOR STUDENTS 4 YEARS – 6 YEARS

We are now offering an extended Begindergarten program to ready your student(s) for Full Day Kindergarten!

In this program students are prepared for kindergarten by extensive writing/fine motor skills, circle times, mathematics, letters (sounds/formation) with *Jolly Phonics*, numbers, patterning, science exploration, sensory activities, creative art projects, individual class responsibilities, large muscle/music movement, open play and more. As the year progresses students will be introduced to guided reading activities and more extensive introductions to math concepts, such as money. *Begindergarten* is the "beginning" of your student's kindergarten experience. Includes a Preschool Graduation Ceremony Max 20 per class.

SCHOOL-AGE SUMMER PROGRAM FOR STUDENTS 5-8 YEARS

This is an extension of our Beginnergarten program which gives children the opportunity to continue their academic learning in a fun, exciting environment. This ongoing extension makes for a seamless transition into Kindergarten after the summer months. This program also includes our older school-age children and gives them the opportunity to continue their journey as life-long learners and mentors to our younger students. This program focuses on STEM curriculum and includes Science experiments, Technology projects, Engineering exploration, and Math activities. This program also affords our older students a seamless transition back into public school classes after the summer months by helping to retain the knowledge they learned throughout the year

FULL DAY PRESCHOOL PROGRAM FOR STUDENTS 15mos-6 years

Our students enjoy breakfast, free choice, 2.5-3.0 hours of structured daily learning in the morning, lunch, nap/rest time, large muscle outdoors or in our gym, afternoon centers and snack. Our early learning center is focused on preparing your child for kindergarten and a lifetime love for learning!

Full Day Preschool hours are 7-6.

Please refer to our Program Descriptions for full details.

INCLUSIVE CENTER: Our programs meet the needs of children with varying learning or physical challenges both part and full day. Students are in our classrooms based on age and/or cognitive development. A meeting with a team leader is mandatory prior to classroom placement. Pricing varies based on hours/days care is needed. We also offer Support Partners for an additional fee to assist your student in their daily academic, social and physical need. Learning Connections Preschool determines the need for a Support Partner. Call for more part day or full day option details.

THIS AND THAT:

Preschool and school age supplies, snacks, on-site librarian visits are all included in the monthly fee.

If your child is not potty trained, please provide diapers. All other supplies provided unless your child has an allergy to wipes we ask you provide the specific brand of wipes required.

Tots Please provide diapers or pull ups as needed. Wipes are provided by the center. If your child has an allergy to wipes we ask you to provide the specific brand of wipes required.

Clothing All students are to provide a complete change of clothing including socks.

Snacks are provided for all our students; however if you child requires a special diet we ask for a letter from your physician and that you consult with the office manager to see if our snacks are safe. You may be asked to supply special snacks for your child.

Vision and Hearing Screenings State mandated Vision/Hearing Screenings for Threes, Fours, Fives classes will be held during each school year. Additional fee will be required for this mandatory screening process. You will be notified of this additional fee prior to screening date.

Labeling ALL items brought into the center is a must (diapers, coats, shoes, water bottles, show 'n tell, lovies, blankets, etc.).



Preschool

Connecting Children Through Play

2018-2019 Holiday and Closing Schedule

2018

All student fees are pro-rated.

Presidents Day - Monday, February 19th

Good Friday – Friday, March 30th

Memorial Day - Monday, May 28th

Independence Day - Tuesday, July 4th

Labor Day - Monday, September 3rd

Thanksgiving Break – Thursday, November 22nd & Friday, November 23rd

Winter Break/Christmas – Monday, December 24th & Tuesday, December 25th

New Year's Eve Day – Monday, December 31st, we will be closing at 3pm

2019

All student fees are pro-rated.

New Year's – Tuesday, January 1, 2019

M.L King's Birthday - Monday, January 21st

Presidents Day - Monday, February 18th

Good Friday – Friday, April 19th

Memorial Day - Monday, May 27th

Independence Day - Thursday, July 4th

Labor Day - Monday, September 2nd

Thanksgiving Break – Thursday, November 28th & Friday, November 29th

Winter Break/Christmas – Tuesday, December 24th & Wednesday, December 25th

New Year's Eve Day – Tuesday, December 31st, we will be closing at 3pm

New Year's – Wednesday, January 1, 2020

Learning Connections Preschool reserves the right to make changes to this schedule with advanced warning to our families.